

**ACCESS College Foundation
Conflict-of-Interest Disclosure Statement**

Please initial in the space at the end of Item A or complete Item B, whichever is appropriate. Then complete the balance of the form, and sign and date the statement. Management should return the form to the CEO at 2555 Ellsmere Avenue, Suite 110, Norfolk, VA 23513. Board members and officers should return the form to the board chair, c/o 2555 Ellsmere Avenue, Suite 110, Norfolk, VA 23513. (For purposes of disclosure, family is defined as spouse, parents, stepparents, children, stepchildren, siblings, mothers- and fathers-in-law, sons- and daughters-in-law, brothers- and sisters-in-law, and persons sharing the employee's or board member's home.)

A. I am not aware of any relationship or interest or situation involving my family or myself that might result in, or give the appearance of being, a conflict of interest between such family member or me on one hand and ACCESS College Foundation on the other. _____

Initials

B. The following are relationships, interests, or situations involving me or a member of my family that I consider might result in or appear to be an actual, apparent or potential conflict of interest between such family members or myself on one hand and ACCESS College Foundation on the other. _____

Initials

Corporate (either non-profit or for-profit) directorships, positions, and employment:

Memberships in the following organizations:

Contracts, business activities, and investments with or in the following organizations:

Other relationships and activities:

My primary business or occupation at this time:

I have read and understand ACCESS College Foundation's conflict-of-interest policy and agree to be bound by it. I will promptly inform the CEO or board chair of ACCESS College Foundation (as appropriate) of any material change that develops in the information contained in the foregoing statement.

Type/print name

Signature

Date